



WEST SENECA CENTRAL SCHOOL DISTRICT

NYS Guidelines regarding Administration of Medications in Schools

School nurses, principals and other school personnel are often asked to dispense medication to school children. Medication can only be dispensed under the following policy:

1. A written request from the parent/guardian.
2. A written request from the physician which indicates the frequency and the dosage of the medication.
3. The medication is to be brought in the prescribed labeled bottle by an adult to the office.

Please do not send any aspirin, cold pills, cough drops, inhalers etc. to school with your child. The dangers of this practice are possible choking and another child may take the medicine resulting in serious consequences.

As stated above, medication will only be dispensed under the described conditions and this will be strictly adhered to within this school situation.

PHYSICIAN'S REQUEST regarding administration of medication during school hours.

Student's Name _____ Grade/Homeroom _____

Address _____ D.O.B. _____

Please give the above named student:

<u>Name of medication</u>	<u>Dose</u>	<u>Route</u>	<u>Time to be Administered</u>
_____	_____	_____	_____

<u>Length of Time Rx is to be Given</u>	<u>Diagnosis</u>
_____	_____

Date _____

Signature of Medical Provider

Printed Name of Medical Provider

Phone #

PARENT'S REQUEST regarding administration of medication during school hours.

Please give _____ the above medication as ordered by the medical provider.

Date _____

Signature of Parent/Guardian

Phone #